



Supporting GEAPS' Professional Development and Continuing Education

*Training the Next Generation of Grain Industry Operations Professionals
to Safely and Sustainably Feed the World*

Grant Application - Stage Two Detailed Project Description*

**Stage 1 Prequalification is required for stage-two consideration, but is not a Foundation commitment to provide funding*
NOTE: If you have more information than the text blocks below allow, please attach in a separate document.

GRANT APPLICATION PROTOCOL

The Foundation will accept only applications that are consistent with the pursuit of the Foundation mission and core purpose.

The application process/protocol comprises two stages/steps:

- 1) **Applicant and proposal prequalification;** and
- 2) **Applicant and proposal detail assessment/evaluation**

Application date:			
Organization's legal name:			
Doing business as: (if different from legal name)			
If any of the information below has changed since your stage one application, please provide updates.			
Corporate HQ Address: (street & mailing)			
Business Address: (if different than headquarter)			
Org. Telephone #:		Org. Website:	
Org. Key Contact: (corporate officer) (Please include prefix and title)		Phone #:	
		Email address:	
Application/Project Key Contact: (Please include prefix and title)		Phone #:	
		Email address:	

ORGANIZATION QUALIFICATION

Organization [Corporate] Structure

Relevant Organization Experience and Expertise

Financials – MUST INCLUDE AS ATTACHMENTS

NOTE: Financial statements are to be prepared according to generally accepted accounting procedures (GAAP).

- Project budget
- Internally prepared balance sheet and income statement for current fiscal year.

PROJECT DETAIL NARRATIVE

1. Statement of the problem

- > Needs assessment and analysis

2. Impact statement

- > Project objectives
- > Key performance indicators and assessment plan

3. Responsiveness to diversity and inclusion considerations in project objectives and design

4. Development and production work plan

5. Quality assurance

- > Oversight and peer review
- > Accepted best practices
- > Applicable codes and standards

6. Resources and budget narrative

- > **Source of funds**
 - GEAPS Foundation
 - Other – cash
 - Other – in-kind
- > **Use of funds**
 - Direct expense
- > **Indirect expense [allocated overhead and in-kind contributions]**
- > **Projected cash flows [correlated to development and production plan above (#4)]**

APPLICANT ASSURANCES and STIPULATIONS

Copyright and Permissions

- The grantee warrants that it has intellectual copyrights to and/or unencumbered permission for use of all project and work-product components
- While the grantee retains copyright to the project work product and any subsequent derivatives it chooses independent of the grant-funded project, the grantee must extend any/all copyrights and permissions separately and independently to GEAPS and the GEAPS Foundation for their subsequent unencumbered use of the work product

Acknowledgements

- The work product must include attribution to the GEAPS Foundation and the Professional Development Programs Endowment principal donors [donors contributing at least \$15K to the endowment] in a manner to be determined by mutual agreement by the grantee and the Foundation
- Any/all GEAPS use of the work product or any derivative will include acknowledgement of the grantee as developer and GEAPS Foundation as a source of funding

Submission

- Submit online at www.geapsfoundation.org/grantapp
- For applicant inquiries, contact Erica Venancio at erica@geapsfoundation.org or 816.447.1105.

Agreement

I certify, to the best of my knowledge, that all information included in this proposal is correct.

Signature & Title of Authorized Representative (e.g. Executive Director)

Date